



Cookley and Walpole Parish Council



The Annual Meeting of the Parish Council was held at 7:30pm at the Pavilion, Walpole on 23rd June 2026

Minutes:

Present: Cllr R Chase, Cllr C Leggett (Chair), Cllr Z Mair, Cllr L Andrews, Cllr A Thomas and Cllr J Henson.

Also in attendance: Tina Newby (Clerk). County Councillor A Dunning

- 1) **Welcome**
- 2) **Apologies:** Apologies were received from Cllrs: Porter, Winter, Lewis and Travers.
- 3) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:** Cllr Mair declared her dealings with Cookpole.

Cllr Leggett discussed the latest Dispensations policy.
- 4) **Requests for dispensations:** None
- 5) **To approve the Minutes of the Parish Council Meetings held on 26th May 2026:** Both Minutes were approved as an accurate record.
- 6) **To receive a report from the County and District Councillors:** County Councillor discussed her report which will be uploaded to the website. District Councillor was unable to attend.
- 7) **Public Session:** No members of the public.
- 8) **Highways:** The Parish Council provided an appraisal for County Cllr Dunning on the highway's issues so far. Regarding flooding, the River Blyth and surface water etc. Appalled by the size of and number of vehicles driving through the village,
- 9) **Neave Close:** There have been no more updates on the planning.
- 10) **Planning Matters:** None
- 11) **Clerk's Report, Correspondence and Donations:** No access to the banking system yet, although the Clerk received a letter from Barclays saying they have received the request. Clerk is booked on the Cemetery training.

- 12) **Receive an update on the outstanding action points, see action tracker.** The tracker is showing the cemeteries fees review as outstanding. There is no cemetery plan. Seeking the limit of Exclusive Rights of Burial, this is a one-off payment, but for how long. The problem is that the contacts become uncontactable.

13) **Financial Report:**

a) **Balances at the Bank on 7th June 2026:**

Payments 23rd June 2026

20/05/2026	Will Austin	8	SO		£250.00
29/05/2026	HMRC VAT Reclaim			£132.32	
20/06/2026	Will Austin	9	SO		£250.00
23/06/2026	SALC Cemetery Training	10	BACS		£174.00
23/06/2026	Clerk wages qtr 1 26-27	11	BACS		£838.48
23/06/2026	Carol Bailey	12	Bacs		£90.00
05/07/2026	HMRC Tax and NI	13	BACS		£209.60

£1,562.08

Payments were approved. Proposed by Cllr Mair and seconded by Cllr Thomas. Unanimously agreed.

- b) **Payments and Receipts:** To review receipts and approve payments.
c) **To agree the Bank Reconciliation**

At 5th June 2026

A/c 50287504	13671.01	
A/c 40412279	11518.97	25189.98

Plus receipts not credited at bank		0.00
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A/c 50287504		
Balance at month end		25189.98

Bank Balances at 31/3/26	
A/c 50287504	9770.42
A/c 40412279	11518.97

		<u>21289.39</u>
year 26-27	working cash balance	3900.59

Bank reconciliation was approved and signed by the chairman.

14) To note/discuss any concerns and agree any action:

- a) **The Blyth update:** Results show that Anglian Water is at dangerously high levels. There are areas with Himalayan Balsam. River Waveney Trust to cut down and remove, they are not in Walpole.

15) To receive reports and agree any action regarding Footpaths, Trees, Cemetery and Allotments.

Footpaths: The footpath reported last meeting with the electronic gate blocking the way. The gate is able to be opened and therefore not blocking the way.

Allotment: One tenancy has not been renewed. The pond is doing well. The Bonfire site reseeding proposed but not enacted.

Cemetery: Nothing to be discussed.

16) To receive agenda items for the next Parish Council Meeting: First Aid Training, Emergency Planning (School no longer there) and donations.

17) Date of next meeting 28th July 2026

18) Close of meeting. 8:50pm