



Cookley and Walpole Parish Council



**Members are summoned to a Annual Meeting of the Parish Council
held at the Pavilion, Walpole IP19 9BQ
7-30pm on Tuesday, 26th May 2026.**

Agenda

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: *Tina Newby*

Date 19th May 2026

- 1) **To elect a Chair for 2026 – 2027 and receive the Chair’s Declaration of Acceptance of Office:**
- 2) **To elect a Vice-Chair for 2026 - 2027:**
- 3) **Apologies:** To receive any apologies for absence.
- 4) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 5) **Requests for dispensations:** Consideration of any requests for dispensation.
- 6) **To approve the Minutes of the Parish Council Meetings held on 30th April 2026:**
- 7) **To receive a report from the County and District Councillors:**
- 8) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 9) **Highways:** Councillors to receive an update regarding Highways and Traffic. Councillors to discuss and agree any actions.
- 10) **Neave Close:** Councillors to receive an update on Neave Close.
- 11) **Planning Matters:** To discuss and agree a response to local planning applications and to discuss other planning matters.
- 12) **Clerk’s Report, Correspondence and Donations:**

13) Financial Report:

- a) **Balances at the Bank on 7th May 2026:** To receive an update on the current financial status.
- b) **Payments and Receipts:** To review receipts and approve payments.
- c) **To agree the asset register for 2025-2026**
- d) **To approve the CIL Return for 2025-2026**
- e) **To agree the Certificate of Exemption for 2025-2026**
- f) **To note the Annual Internal Audit Report (AGAR) 2025-2026**
- g) **To agree the Annual Governance Statement 2025-2026 (section 1 AGAR)**
- h) **To agree the Accounting Statement 2025-2026 (section 2 AGAR)**
- i) **To review the detailed internal audit report and agree actions where necessary.**
- j) **To agree the dates for the Exercise of Public Rights (3/6/26-14/7/26).**
- k) **To appoint an Internal Auditor for 2026-2027.**

14) To note/discuss any concerns and agree any action:

- a) **Cookley bend damage**
- b) **Water works, Savills, Essex and Suffolk Water.**

15) To receive reports and agree any action regarding Footpaths, Trees, Cemetery and Allotments.

16) To receive agenda items for the next Parish Council Meeting:

17) Date of next meeting 23rd June 2026

18) Close of meeting.

Tina Newby
Clerk
0772 678 0601

clerk@cookleyandwalpole-pc.gov.uk

Future Dates for 2026

23rd June
28th July
22nd September
27th October
24th November