

COOKLEY & WALPOLE PARISH COUNCIL

Members are summoned to a Meeting of the Parish Council which will be held at the Pavilion, Walpole at 7-15pm for 7-30pm on Tuesday, 24th February 2026.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Tina Newby -

date 17th February 2026

Agenda:

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report from the County and District Councillors:**
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To approve the Minutes of the Parish Council Meeting held on 27th January 2026.**
- 7) **Matters arising from November meeting:**
 - a) Training update (ZM) (18/11/25 8)
 - b) Noise complaint process [Domestic noise complaints | East Suffolk Council](#). (18/11/25 17)
 - c) Receive an update on the semi fallen tree (27/1/26 9)
 - d) Receive an update on the steel pipework into drain (27/1/26 9)
 - e) Receive an update on the letter to Flagship (27/11/26 13)
 - f) Receive an update on the email and data transfer problems (27/1/26 14)
 - g) Receive and update on the Risk Assessments for Litter Pick and Cemetery grass cutting. (27/1/26 15 16)
 - h) Receive and update on the contract for Will Austin (27/1/26 15)
- 8) **Highways:** Councillors to receive an update regarding Highways and Traffic. Councillors to discuss and agree any actions.
- 9) **Flooding:** To discuss issues regarding flooding in the villages and agree any action.
- 10) **Anglia Water collection of waste water and treat it at Halesworth Sewage Treatment Works.**

11) Training and webinars/workshops:

- East Suffolk Design Code Engagement Workshop 18th March 7.30-9pm virtual
- Emergency Preparedness and Building Community Resilience Webinar 27th February 1-2.30pm
- Neighbourhood Planning Guidance for Infrastructure and Community Infrastructure Levy CIL Documents Consultation 4/2/269 – 18/3/26
- Invitation to Halesworth and District Reopening evening (Museum) 31st March 6.30 – 8.00pm

12) Village School Building: Councillors to receive an update on the Village School Building and agree any actions.

13) Neave Close: Councillors to discuss the issues and agree any actions in Neave Close

14) Planning Matters: To discuss and agree a response to local planning applications and to discuss other planning matters.

15) Clerk's Report, Correspondence and Donations:

a. Booked to attend Cemetery training. Confirmation of expenses £200 pa. as previous Clerk

b. To review and adopt existing and new policies.

- Internal control statement for March 2026
- Data Protection Policy
- Standing Orders
- Bullying and Harassment
- Financial Regulations
- Risk Assessment
- IT Policy
- Freedom of Information Model Document Scheme
- Civility and Respect Life Pledge
- Councillor Statement of Assurance
- Civility and Respect Guideline

c. To review the Asset Register for 2025-2026

16) To review and update new and existing policies:

17) Financial Report and agree any action:

- Balances at the Bank on 24th February 2026:** To receive an update on the current financial status.
- Payments and Receipts:** To approve payments and to review receipts.
- To discuss the allocation of the CIL funds.**

18) To receive reports and to agree matters regarding Footpaths; Trees; Cemetery and Allotments:

- 19) To receive agenda items for the next Parish Council Meeting:
- 20) Date of next meeting: 24th March 2026.
- 21) Close of meeting.

Tina Newby
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Future dates for 2026

24th March
28th April
26th May
23rd June
28th July
22nd September
27th October
24th November