

COOKLEY & WALPOLE PARISH COUNCIL

Members are summoned to a Meeting of the Parish Council which will be held at the Pavilion, Walpole at 7-15pm for 7-30pm on Tuesday, 27th January 2026.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Tina Newby

20th January 2026

Agenda:

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To note the appointment of the New Clerk – Tina Newby.**
- 5) **To receive a report from the County and District Councillors:**
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 7) **To approve the Minutes of the Parish Council Meeting held on 18th November 2025**
- 8) **Matters arising from November meeting:**
 - a. Training update (ZM)
 - b. Village School Building (District Cllr JE and RC)
 - c. Cemetery Fees review (CL)
 - d. Budget and Precept (RC and Clerk)
 - e. Complaint process (District Cllr JE)
- 9) **Highways:** Councillors to receive an update regarding Highways and Traffic. Councillors to discuss and agree any actions.
- 10) **Training:** To receive an update
- 11) **Village School Building:** Councillors to receive an update on the Village School Building and agree any actions.
- 12) **Neave Close:** Councillors to discuss the issues and agree any actions in Neave Close

- 13) Planning Matters:** To discuss and agree a response to local planning applications and to discuss other planning matters.
- a. [DC/25/4933/FUL | Demolition of 2 no. dwellings and redevelopment of site to provide 4 no. affordable dwellings including revised associated vehicle access and parking area and provision of communal open space | Land At Neave Close Walpole Halesworth Suffolk IP19 9BL](#)
- 14) Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received, the administration of the council and what's needed to meet Assertion 10 compliance requirements.
- 15) Financial Report and agree any action:**
- a) **To review the grass cutting contract for 2026.**
b) **Balances at the Bank on 27th January 2026:** To receive an update on the current financial status.
c) **To appoint an Internal Auditor this financial year 2025-2026**
d) **Payments and Receipts:** To approve payments and to review receipts.
- 16) To receive reports and to agree matters regarding Footpaths; Trees; Cemetery and Allotments:**
- 17) To receive agenda items for the next Parish Council Meeting:**
- 18) Date of next meeting: 24th February 2026.**
- 19) Close of meeting.**

Tina Newby
Clerk
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Future dates for 2026

24th February
24th March
28th April
26th May
23rd June
28th July
22nd September
27th October
24th November